

Parking and Transportation Ordinance

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EAST CAROLINA UNIVERSITY
PARKING AND TRAFFIC ORDINANCE
Ordinance Governing Parking, Traffic, Registration of Motor
Vehicles and Collection of Parking Fines for
East Carolina University

Be it resolved that, pursuant to authority vested in it by G.S. 116-44.4, the Board of Trustees of East Carolina University adopts and records in its proceedings the following Ordinance Governing Parking, Traffic, Registration of Motor Vehicles and Collection of Parking Fines for the campus of East Carolina University. These regulations are intended only to supplement the Motor Vehicle Laws of North Carolina, all provisions of which, under the terms of the above statute, now apply to the campus of East Carolina University. From the date of filing of these regulations in the Office of the Secretary of State and providing the appropriate signs, they shall apply to and be in effect on the streets, roads, alleys, sidewalks, walkways, parking spaces, parking areas, and parking lots on all parts of the campus of East Carolina University.

**ARTICLE I
GENERAL REGULATIONS**

Section 1.

The definitions of all terms used in this Ordinance shall be those provided in G.S. 20-4.01 and other applicable sections of the General Statutes of North Carolina insofar as they are provided. The meanings of other terms shall be as follows:

- A. Academic Year: From the beginning of the fall semester of one calendar year until the beginning of the fall semester of the next calendar year.
- B. Bicycle: A vehicle with two wheels tandem, a steering handle, a saddle seat; and pedals by which it is propelled.
- C. Campus: All property located in and around Greenville, North Carolina, which is owned by the State of North Carolina and under the supervision of the Board of Trustees of East Carolina University.
- D. Chancellor: The Chancellor of East Carolina University.
- E. Crosswalk: That portion of a roadway ordinarily included within the Prolongation of connection of the lateral lines of sidewalks, at intersections, or any portion of a roadway distinctly indicated for pedestrian crossing by lines or other markings on the surface.

- F. Faculty: Any person employed in a full-time research or teaching position. Graduate assistants are not considered members of the faculty.
- G. In-line Skate: A manufactured or assembled device consisting of an upper portion that is intended to be secured to a human foot with the frame or chassis attached along the length of the bottom of such portion, with such frame or chassis holding two or more wheels that are longitudinally aligned and used to skate or glide, by means of human foot and leg power while having such device attached to each such foot or leg.
- H. Intersections: The area embraced within the prolongation of the lateral curb lines; if none, then the lateral boundary lines of two or more highways, streets or roadways which join one another at any angle whether or not one such highway, street, or roadway crosses the other.
- I. Operator: Every individual who shall operate a vehicle as the owner thereof, or as the agent, employee, or permittee of the owner, or is in actual physical control of the vehicle.
- J. Park: The standing of a vehicle, whether occupied or unoccupied, including a trailer, whether attached or unattached to another vehicle.
- K. Parking Area: Any place or area set aside marked or intended for parking of vehicles, either permanently or temporarily.
- L. Parking Meter: Any mechanical, electro-mechanical, or electrical metering device placed or erected for the regulation of parking by authority of this ordinance. Each installed parking meter shall indicate, by proper legend, the allowed legal parking time. When in operation, parking meters shall (at all times) indicate the balance of legal parking time; and at the expiration of such time, shall indicate illegal or overtime parking.
- M. Parking Meter Zone/Space: Any space within a parking meter zone/space, adjacent to a parking meter, which is duly designated for the parking of a single vehicle (by lines painted or otherwise durably marked on the curb or on the surface of the street adjacent to or adjoining the parking meters).
- N. Parking Zone: That group of parking lots/spaces specifically designated for use by holders of specific parking permits.

- O. Roller-skate: A manufactured or assembled device consisting of a frame or shoe having clamps, or straps, or both for fastening, with a pair of small wheels near the toe and another pair at the heel mounted or permanently attached thereto, for skating or gliding by means of human foot or leg power.
- P. Sidewalk: All that property along or by any street, highway or roadway intended for pedestrian use, and which lies between the curb line or lateral line of any street, highway or roadway and the line at which the use of property for purposes other than pedestrian traffic ends.
- Q. Skateboard: A short narrow platform having a set of two or more wheels or casters mounted under it that is propelled by human foot and leg power.
- R. Staff: The administrative officers, extension force, clerical force, and all other non-student employees of the university, except faculty, who are employed full-time.
- S. Stop: The command to stop requires complete stoppage of movement. The prohibition of stopping prohibits any stopping of a vehicle, except when necessary to avoid conflict with other traffic, or in compliance with the direction of an officer, or traffic control sign, or signal.
- T. Street, Highway or Roadway: The entire width of every way or place of whatever nature designed or marked by proper authorities for vehicular traffic.
- U. Student: Any person officially registered to attend classes at the university.
- V. Director of Parking and Transportation Services: That person designated by the Chancellor, who will be responsible for administering, implementing and enforcing the provisions of this ordinance, except where another person or persons is specified in the ordinance.
- W. Trick Riding: Riding of skateboards, roller-skates, in-line skates or bicycles such that the wheels are removed from contact with a surface in a repetitive procedure.
- X. Walk or Walkway: A way designed or marked by proper authorities for exclusive use of pedestrians, whether along a street, or roadway.
- Y. University: Unless otherwise provided, the term “University” means East Carolina University.

Z. Vehicle: Any device in, upon, or by which any person or property is or may be transported upon a highway including trailers.

Section 2.

The provisions of these regulations shall apply to the operators of all vehicles which are operated on the campus, whether public or private; and they shall be in force twenty-four hours a day, except as herein provided.

Section 3.

The operator of any vehicle shall obey the lawful instruction of any peace officer or parking control officer. Official traffic signs or control devices placed in accordance with the ordinance must be followed, unless a peace officer or parking control officer provides contrary directions. Whenever a particular section of this ordinance does not state that signs are required, such sections shall be effective without signs being provided.

The operator of a vehicle shall not drive to the left side of the center line of any street or roadway, where such center line has been placed upon the street or roadway by the Department of Parking and Transportation Services and is visible.

The Director of Parking and Transportation Services or his/her designee shall be responsible for causing the signs, signals, and markings necessary to implement this ordinance to be erected, established, and maintained.

Section 4.

No person shall without lawful authority alter, deface, injure, knock down, or remove any sign or part of a sign, shield, or insignia on a sign, or attempt to commit any of the offenses specified in this section.

Section 5.

The Director of Parking and Transportation Services or his/her designee, in acting pursuant to the authority vested in the position by this ordinance, shall exercise discretion and authority in such a manner as to insure the proper conduct of the necessary business of the university, and the effective utilization and control of the available parking areas and facilities on the campus of the university for the benefit and maximum convenience of faculty, staff, students, and visitors.

Section 6.

The speed limit on the East Carolina University campus is 15 miles per hour, unless otherwise posted.

Section 7.

Parking Rules and Regulations are not relaxed during student breaks; however parking regulations are relaxed on days in which the University is closed for holidays.

ARTICLE II
REGISTRATION OF & PARKING PERMITS FOR STUDENT MOTOR VEHICLES

Section 1.

The Chancellor will determine and control the categories of students required to register vehicles pursuant to authority conferred by General Statute 116-44.4.

Section 2.

Any student desiring to utilize campus parking spaces is required to register his/her motor vehicle with the Department of Parking and Transportation Services and pay a registration fee, which is approved by the ECU Board of Trustees and published each academic year. No student may register a motor vehicle or acquire a parking permit for a motor vehicle not owned/leased by themselves, their spouse, a parent, or guardian without permission from the Director of Parking and Transportation Services or his/her designee. Parking violations for these vehicles will result in tagging the student's records. The records will be untagged only when the fines/late charges have been paid, or when citation appeals have been granted. Parking citations issued by Parking Control Officers may include vehicular checks in the parking management software and DMV databases. In the event that the checks reveal that the vehicle is owned/leased by the student's spouse, family member, parent or guardian, the student is held responsible/accountable for the citation. All citations must be paid within 10 business days to avoid the addition of a \$5 late fee.

Section 3.

Any student living in a residence hall who has 19 or fewer credit hours must purchase a freshman parking permit (Zone D) and may not park on campus, except as permitted in this Section and Article II, Section 5. Exceptions can occur based on parking availability. Parking is authorized in the freshmen parking area located on Dickinson Avenue. Such parking will be designated by the Director of ECU Parking and Transportation Services or his/her designee and marked with appropriate signage. Freshman students are not permitted to park a vehicle on campus except from 4:00 p.m. Friday until 12:00 midnight Sunday in appropriately designated areas. D Zone permits may be honored in designated areas on campus during holidays listed in the university official calendar or those parking areas designated by the ECU Director of Parking and Transportation Services. During the times that they are permitted to park vehicles, freshmen may park vehicles in metered areas near the residence halls for the purpose of loading and unloading only, provided the parking meter has been appropriately activated by insertion of the appropriate coin. The ECU Director of Parking and Transportation Services or his/her designee is authorized to make exceptions to the restrictions specified in this Section under unusual circumstances.

Section 4.

Any student living off campus may purchase a Zone C or B4 parking permit and may not park on campus except as permitted in this Section. Parking is authorized only in areas designated Zone B4 or C parking areas until 1:00 a.m., Monday through Friday. Persons with Zone C or B4 parking permits are authorized to utilize certain Zone A1, B1, A3, B3, A5 or B5 parking areas beginning at 3:00 p.m. as indicated by signs, and ending at 1:00 a.m. Monday through Friday. Parking areas will be designated by the Director of Parking and Transportation Services and marked by appropriate signage.

Section 5.

Parking Rules and Regulations are not relaxed during student breaks; however parking regulations are relaxed on days in which the University is closed for holidays.

Section 6.

From the day following spring commencement until the day following the end of the second summer session, the Director of Parking and Transportation Services or his/her designee may allow Zone C, B4 and Zone D parking permit holders to utilize Zones A2 and B2 parking spaces designated as student parking and marked by appropriate signage. If the Director decides to allow the exceptions specified, herein, the decision will be publicized and included on the ECU Parking and Transportation website.

Section 7.

Registration of motor vehicles shall be accomplished as an integral part of university registration according to procedures established by the Department of Parking and Transportation Services. Motor vehicles utilizing campus parking spaces must be registered by the first scheduled class day at the beginning of fall semester. In the event that a student enrolls after the fall term ends, the student must register his or her vehicle on or before the first scheduled class day of the term in which he or she enrolls.

Section 8.

In the event that a motor vehicle is not owned by a student at the time prescribed in the preceding section for the registration of motor vehicles, but is thereafter acquired by a student, such motor vehicle shall be registered on the first business day following the student's acquisition of the vehicle.

Section 9.

No permit to park shall be issued to a student until the student requesting the permit provides the name of the insurer, the policy number under which the student has financial responsibility, and the student certifies that the motor vehicle is insured at the levels set in G.S. 20-279.1(11) or higher. All students must provide all this information whether their vehicles are registered in North Carolina or another state.

Section 10.

Upon application by the student and upon the payment of a motor vehicle registration fee and parking fee, except as herein provided, the ECU Parking and Transportation Services shall issue a serially numbered automobile registration permit indicating the holder thereof is a student enrolled in the university and the academic year for which the permit is effective.

Section 11.

The student parking permit shall contain the appropriate letter and color designations that indicate parking spaces, parking lots, or parking areas on the campus of the university for which the permit is valid. Parking areas will be designated by the Director of Parking and Transportation Services and marked by appropriate signage.

Section 12.

The primary automobile parking permit will be issued in hangtag format and shall be displayed on the motor vehicle for which it is issued. The words and symbols on permits must be clearly legible. Permits issued for four-wheel vehicles are to be hung from the rear view mirror. In those instances where a sticker is issued in lieu of the hangtag, it will be affixed to the driver's side front windshield above the state inspection sticker. Permits issued for motorcycles are to be placed on the left front fork.

Section 13.

A student to whom a motor vehicle registration permit has been issued shall be responsible for parking violations of the vehicles for which the permit is issued or displayed within.

Section 14.

Parking permits for disabled individuals will be issued in accordance with G.S. 20-37.6. The American with Disabilities Act defines a disability as: A physical or mental impairment that substantially limits one or more of the major life activities of an individual. Access to East Carolina University for individuals with disabilities is as essential as it is for any member of the university community. Individuals requesting disability-parking accommodations on campus must complete a Disability Parking Permit Application and submit it to ECU Parking and Transportation Services, 305 E. 10th Street, Greenville, NC. The Disability Parking Permit Application assists the university in determining whether individuals with physician-documented disabilities are eligible for reasonable parking accommodations. Reasonable accommodations for accessible parking may include the following: 1) the use of campus designated disability parking spaces, and 2) campus transportation (ECU Student Transit Authority). Upon application, an individual must present the DMV registration card for his/her distinguishing license plate or parking permit for verification. An individual who falsifies or misrepresents his/her medical condition or misuse the ECU Disability Parking Permit will lose parking privileges and may be subject to disciplinary action. **Due to the limited availability of parking in specific zones on campus, it is essential that disability-parking permits be issued to individuals with a qualifying disability as determined by the Parking Accessibility Review Committee ("PARC").**

Section 15.

A student-parking permit shall be valid only in the parking areas designated for its use. The Director of Parking and Transportation Services or his/her designee shall designate parking areas in which specific permits authorize parking. Such areas will be marked by appropriate signage.

Section 16.

Parking permits become invalid under the following conditions:

- A. Ownership of the vehicle is transferred to another person or entity.
- B. The permittee's association with the university terminates.

- C. The time period for which the permit is issued expires.
- D. The permittee is issued another permit relating to the same vehicle.
- E. The permittee's privilege to park and operate a vehicle is forfeited as a result of the imposition of disciplinary sanctions.
- F. The permittee has established a pattern of abuse of parking privileges.
- G. The symbol or words on the permit become illegible.
- H. Permits are altered.

Permits that become invalid prior to their expiration must be returned to the Department of Parking and Transportation Services.

Section 17.

Replacement for lost, stolen, or damaged parking permits shall be issued by the ECU Director of Parking and Transportation Services or his/her designee. Lost or stolen parking permits will be placed on the vehicular ticket and towing list. The permittee must pay the replacement fee for a new permit (\$25.00) in order to obtain a replacement. Parking permits stolen as a result of the vehicle being broken into (by signs of forced entry) will be replaced at no charge. Parking permits placed on vehicles that become invalid before expiration (refer to Article III, Section 6) must be returned to ECU Parking and Transportation Services. The permittee is responsible for all non-moving traffic violations involving a vehicle carrying a parking permit issued to him or her. Parking permits that are stolen must be immediately reported to the ECU Parking and Transportation Services and to all law enforcement authorities with jurisdiction over the theft.

Section 18.

Students living in the residence halls will not register more than one vehicle unless the vehicle is registered by a member of the immediate family.

Section 19.

The Director of Parking and Transportation Services or his/her designee shall report to the Office of Student Rights and Responsibilities the names of students who do not comply with registration provisions. If appropriate, such students may be disciplined in accordance with university procedures.

**ARTICLE III
FACULTY AND STAFF PARKING PERMITS**

Section 1.

Any faculty or staff member desiring to utilize campus parking spaces is required to register his/her motor vehicle and pay the registration fee to be approved by the Board of Trustees and published each academic year. Verification of individual information on their account is imperative for notification.

Section 2.

The parking permits issued to faculty and staff shall be serially numbered and have a letter and color designation which indicates the zoned parking area in which the parking permits are valid. The East Campus Zone A1, B1 and C1 permits and the Medical Campus Zone A3, A5, A7, B3, B5 and B7 permits authorize parking in spaces, lots, and zones of either campus with comparably lettered zone designations. All zone permits will be sold based on an oversell rate established by the ECU Director of Parking and Transportation Services. Prior to parking permit renewals, multiple reminders will be sent to current permit holders. When permits sales for the following year are available for sale based on dates posted on the ECU official web site, faculty and staff possessing high priority zone permits will have a four week period of time for renewal of their Parking Permit for the next fiscal year. After the initial four week registration period, all remaining available parking permits will be offered to faculty/staff remaining on waiting lists in chronological order, until zones are filled to maximum capacity. When the zone sales maximum capacity is reached, all applicants will be placed on a first-come-first-served appropriate waiting list.

Section 3.

Faculty and staff members must register their vehicles by July 1 of each calendar year. If a faculty or staff member acquires a vehicle after July 1, the vehicle must be registered on the first business day following acquisition. New faculty and staff members must register their vehicles on the first working day following their employment.

Section 4.

The primary automobile parking permit shall be displayed on the motor vehicle for which it is issued. The words and symbols on permits must be clearly legible. Permits issued for four-wheel vehicles are to be hung from the rear view mirror. In those instances where a sticker is issued in lieu of the hangtag, it will be affixed to the driver's side front windshield above the state inspection sticker. Permits issued for motorcycles are to be placed on the left front fork.

Section 5.

Faculty and staff to whom a motor vehicle parking permit is issued, as herein provided, shall be responsible for parking violations involving the vehicle for which the permit is issued.

Section 6.

Parking Rules and Regulations are not relaxed during student breaks; however parking regulations are relaxed on days in which the University is closed for holidays. Parking concessions are made during dates the ECU Transit is not in operation, to permit holders affected by the non-operation.

Section 7.

Permits will become invalid under the following conditions:

- A. Ownership of the vehicle is transferred to another person or entity.
- B. The permittee's association with the University terminates.
- C. The time period for which the permit is issued expires.

- D. The permittee is issued another permit relating to the same vehicle.
- F. The symbol or words on the permit become illegible.
- G. Permits are altered.

Permits that become invalid prior to their expiration date must be returned to the ECU Parking and Transportation Services.

Section 8.

Replacement for lost, stolen, or damaged parking permits shall be issued by the ECU Director of Parking and Transportation Services or his/her designee. Lost or stolen parking permits will be placed on the ticket and towing list. The permittee must pay the cost of a new permit (\$25.00) in order to obtain a replacement. Parking permits stolen as a result of the vehicle being broken into (by signs of forced entry) will be replaced at no charge. Parking permits placed on vehicles that become invalid before expiration (refer to Article III, Section 6) must be returned to ECU Parking and Transportation Services. The permittee is responsible for all non-moving traffic violations involving a vehicle carrying a permit issued to him or her. Parking permits that are stolen must be immediately reported to the ECU Parking and Transportation Services and to all law enforcement authorities with jurisdiction over the theft.

Section 9.

The ECU Director of Parking and Transportation Services or his/her designee shall enforce the provisions of this article by reporting to the Chancellor the names of faculty and staff who do not comply with the provisions of this article. Such faculty and staff members are subject to disciplinary action in accordance with university procedures.

**ARTICLE IV
MOTORCYCLES**

Section 1.

Motorcycles, motorbikes, motor scooters, and mopeds with improper muffling devices are not permitted to enter the campus.

Section 2.

For the purpose of this Ordinance, motor-driven two-wheel vehicles are considered to be motorcycles, and must be registered as such. Such vehicles will utilize motorcycle parking and **will display a motorcycle-parking permit.**

Section 3.

Motorcycles, motorbikes, and motor scooters must park in spaces and zones specifically designated as Motorcycle Parking Only. Motorcycles, motorbikes, motor scooters, and mopeds are not authorized to park in spaces and zones designated for automobiles or bicycles.

ARTICLE V ADDITIONAL PARKING PERMITS

Section 1.

When only one member of a family is employed or is a student at the university, the employee or student must register his or her primary use vehicle. Up to four vehicles may be registered against one permit providing all vehicles are registered to the employee or student or his/her spouse, parent, or guardian. When two or more members of a family are employed or enrolled at the university, each vehicle must be registered as a primary use vehicle and the full registration fee paid.

Section 2.

A permittee must purchase a temporary parking permit whenever the permittee parks a vehicle other than that permittee's university registered vehicle. Temporary permits may be issued to temporary employees. No temporary employee will be allowed to park or drive a vehicle on campus that has not been registered.

Section 3.

University departments may apply for and be issued special use permits for various departmental parking needs involving off-campus participants attending meetings, workshops, seminars, camps and conferences. Such permits shall designate the areas in which the permit is valid. A reasonable fee will be charged by Parking and Transportation Services for parking privileges.

Section 4.

University department heads whose offices are not located on the core campus may apply for and be issued up to three (3) Courtesy Parking Permits to be controlled within the individual department. These permits are to be utilized by individuals in the course of departmental or university business while using personal vehicles on an occasional basis. The Courtesy Parking Permit shall not be used by university employees or students in lieu of a valid university parking permit. Individuals utilizing the Courtesy Parking Permit in personal vehicles must have the vehicle registered with the ECU Parking and Transportation Services and display a valid Zone B or C permit. The Courtesy Parking Permit is valid in all parking zones and state-owned spaces. The Courtesy Parking Permit is not valid in metered spaces, reserved spaces, and loading zones.

Section 5.

Individuals, visitors, and business firms who conduct business on the campus may be issued parking permits in exchange for an appropriate fee. All contractors must contact Parking and Transportation Services prior to starting work to determine locations for the parking of those vehicles necessary to carry on the work. Space in lots at the perimeter of the campus may be provided in exchange for a fee for workers' vehicles that cannot be parked within the designated construction site.

Section 6.

University employees and students who are temporarily disabled may be issued special permits. An application with a physician's certification indicating the type of injury or handicap and

approximate duration of the disability must be submitted to the ECU Parking and Transportation Services. A \$5 fee per week shall be instituted for Medical Passes.

Section 7.

ECU Parking and Transportation Services shall take the necessary action to provide for the parking of members of the general public to attend events on campus. For the purpose of this regulation, staff, faculty, students, and members of their immediate family are not considered to be general public. Such action may involve the temporary suspension of provisions of this ordinance regarding parking permits and the areas for which such permits are valid.

**ARTICLE VI
PARKING REGULATIONS**

To permit the proper conduct of the business of the university, and to utilize and to control the parking areas and facilities on the university campus for the benefit and convenience of visitors, student, faculty and staff, the following regulations governing campus parking are hereby established:

Section 1.

The responsibility for finding a legal parking space rests with the motor vehicle operator. Lack of space is not considered a valid excuse for violation of this ordinance.

Section 2.

No person shall stop any vehicle on any street or roadway on university property except for the purpose of stopping as established in this Ordinance. Temporarily loading or unloading of passengers is prohibited on main thoroughfares. Vehicles discharging passengers must pull off the main thoroughfares into adjacent parking lots. Drivers are not permitted to “stand” letting vehicles idle while waiting for passengers. It is permitted to stop upon the approach of an emergency vehicle or due to some other emergency. A driver may stop when the stop is made necessary by the approach of a procession that gives the right-of-way or by the passing of a vehicle or pedestrian. A driver must stop if directed to stop by traffic signs or signals, or when instructed to stop by a police officer or parking control officer. This section shall not prohibit vehicles making deliveries from the necessary use of a roadway designed principally as access to the delivery entrance of buildings.

Section 3.

No person shall park a vehicle at any time on the university campus except in spaces marked or designated for parking. When signs are placed, erected, or installed giving notice thereof, or the curbing or street has been painted in such manner as to give notice in lieu of signs, no person shall park in these designated areas or places unless authorized to do so by proper authority, and no person shall park except in spaces marked or designated for parking. The parking facilities on the campus shall be divided into the following general categories:

- Zone A1 – Faculty/Staff (Main Campus)
- Zone A2 – Resident Student (College Hill)

Zone A3 – Faculty/Staff (Brody Campus)
Zone A5 – Faculty/Staff (Allied Health & Nursing)
Zone A7 – East Carolina Heart Institute
Zone B1 – Faculty/Staff (Main Campus)
Zone B2 – Resident Student (Main Campus)
Zone B3 – Faculty/Staff (Brody Campus)
Zone B4 – Allied Health & Nursing Students
Zone B5 – Faculty/Staff Allied Health & Nursing Building
Zone C – Commuter Student/staff/faculty
Zone D – Freshman Student
Handicap in each zone
Chancellor Courtesy
Courtesy Permit Parking
Facilities Service Vehicles
Motor Cycle
Reserved
State/University Owned
Service/Maintenance

Section 4.

Parking in unauthorized areas is prohibited.

Section 5.

No person shall park a vehicle in a metered parking area, or in any area in which time limits are posted, for a period of time longer than time permitted. Vehicles exceeding the maximum permissible time limit by more than one hour may be towed and impounded, and a reasonable towing and impounding fee charged. ECU Parking and Transportation Services will charge a \$20.00 administrative fee. Whenever a vehicle is towed, the provisions of Article 7A of Chapter 20 of the General Statutes shall apply.

Section 6.

When a particular angle or manner of parking is indicated in a parking area or parking lot by signs or markings, no person shall park a vehicle except at the angle or occupy more than the space indicated within the lines, signs, or markings for one vehicle.

Section 7.

Parking in the following places is hereby prohibited: on a sidewalk or walkway, on grass or lawns, in front of a public driveway, within an intersection, on a crosswalk, on the roadway side of any vehicle stopped or parked at the edge or curb of a street or roadway (whether the parked vehicle is parallel or at an angle to the curb or edge) in the driving lanes or parking areas, or in the approaches or other portions of parking areas which are marked as being prohibited for parking.

Section 8.

No person shall **park** a vehicle upon any street, parking space, parking lots, parking areas, roadway, alley, or driveway for the purpose of:

- A. Displaying the vehicle for sale.

- B. Washing, greasing or repairing the vehicle, except in the case of repairs necessitated by an emergency and except when permission is granted by the Department of Parking and Transportation Services.
- C. Storage.
- D. Parking of any trailer or semi-trailer, whether attached or unattached to another vehicle, except when permission is granted by the Department of Parking and Transportation Services.
- E. Discharge or pickup of passengers.

Section 9.

Agents designated by the Director of Parking and Transportation Services or his/her designee shall remove (tow) to a place of storage any vehicle:

- A. Parked or left standing on any street, or parking area other than as authorized in this ordinance, or when such vehicle blocks the proper ingress of any other vehicle to or from lawful parking spaces for a period of longer than five minutes.
- B. Parked or left standing on any sidewalk or walkway, on grass or lawn, on a crosswalk, or on the roadway beside any vehicle stopped or parked at the edge or curb of a street or roadway, whether the parked vehicle is parallel or at an angle to the curb or edge.
- C. Parked within 10 feet of a fire hydrant or designated fire zone or within 30 feet of a "Stop" sign.
- D. Parked in such a manner as to block a driveway, block a service entrance, create a hazard to public safety, or impede construction and/or maintenance requirements.
- E. Parked in an area marked "Towing Enforced".
- F. Unregistered and parking in an unauthorized space.
- G. Displaying an improper state license.
- H. Upon which three or more unpaid traffic violation notifications have been issued.
- I. Unlawfully parked or left standing in a space designated with a sign for handicap parking, which does not display a distinguishing license plate or removable HD hangtag, or temporary removable HD hangtag, or displays such license plate or hangtag without legal authority in violation of G.S. 20-37.6(e).

- J. Left standing so as to obstruct a curb ramp or curb cut for handicap persons. The owner or operator of the offending vehicle shall be liable for payment of reasonable towing and storage fees if such vehicle is removed and stored, as provided in this ordinance. Whenever a vehicle is towed, the provisions of Article 7A of Chapter 20 of the General Statutes shall apply.
- K. Left standing in a parking zone for which the vehicle is not properly permitted by this ordinance.

Section 10.

Any vehicle parked in violation of the regulations may be immobilized by the use of a mechanical device known as a “boot.” Notice shall be prominently posted alerting the operator of potential damages to the vehicle if it is moved before having the “boot” removed. The cost of immobilization must be paid prior to the removal of the “boot.” Vehicles immobilized for longer than 36 hours shall be removed to a storage area. The operator of the vehicle will be responsible for the immobilization removal fee, as well as the tow fee, any applicable storage fee, and a \$20.00 administrative fee. Whenever a vehicle is towed, the provision of Article 7A of Chapter 20 of the General Statutes shall apply.

Section 11.

Zone C parking permits are not valid on campus between 1:00 a.m. and 6:00 a.m. without permission from the Director of ECU Parking and Transportation Services or his/her designee.

Section 12.

The student, staff, or faculty member, to whom a motor vehicle registration permit is issued, as herein provided, shall be responsible for all parking violations of the vehicle for which the permit is issued.

Section 13.

Nothing in the foregoing regulations shall be deemed to prohibit vehicles of the university, or its agents, or of any public utility company from making such stops as the establishment and maintenance of streets, grounds, water, supply, and utility lines require.

Section 14.

The penalty for violation of any of the regulations prescribed in this ordinance shall be a civil penalty as prescribed in Article VIII.

Section 15.

The ECU Director of Parking and Transportation Services or his/her designee is authorized to suspend or revoke the motor vehicle parking and driving privileges issued to students for a period of time not in excess of 12 months for any of the following reasons:

- A. The student has committed at least twelve violations of the ordinance within the period of 12 months.
- B. The student has falsified information for the purpose of obtaining a parking permit.

- C. The student has utilized a vehicle displaying a parking permit to park in an area in which that student is not authorized to park under this ordinance.
- D. The student has displayed a parking permit not issued to the specific vehicle he has driven or parked.
- E. The student has altered a parking permit.

Whenever a student's parking and driving privileges are suspended or revoked, the student shall have the right to appeal in accordance with Article IX of this Ordinance.

Section 16.

If a student fails to pay penalties required under this ordinance or fails to answer notifications, the student's schedule for class registration will be held and his or her transcripts will not be released until the penalties are paid or the notifications answered. No student will be awarded a degree until all penalties imposed pursuant to this ordinance are paid and all notifications answered. Parking and Transportation records are continuous during the student's enrollment. The Department of Parking and Transportation Services is authorized to tag a former student's records to ensure that no favorable action is taken regarding his/her re-entry or requests for transcripts until the former student has cleared his/her parking and traffic citations.

Section 17.

The Department of Parking and Transportation Services is hereby authorized to suspend or revoke, for a period of time not in excess of 12 months, parking permits issued to staff or faculty for any of the following reasons:

- A. The staff or faculty member has received twelve violations of this ordinance within the period of 12 months.
- B. The staff or faculty member has obtained a permit and displayed it on a vehicle other than the specific vehicle to which it was issued.
- C. The staff or faculty member has falsified information for the purpose of obtaining a parking permit.
- D. The staff or faculty member has altered a parking permit.
- E. The staff or faculty member has obtained a parking permit for a vehicle not owned by himself, his spouse, a parent, a guardian, or immediate family. Whenever a staff or faculty member's parking and driving privileges are suspended or revoked, the staff or faculty member shall have the right to appeal in accordance with Article IX of this Ordinance.

Section 18.

Deans and departmental chairpersons are charged with the responsibility of ensuring that all state-owned or motor fleet controlled vehicles under their supervision comply with the provisions of this ordinance. Furthermore, they are responsible for ensuring that fines, towing, and storage charges levied against said vehicles are paid. State and/or University owned vehicles are to utilize parking spaces designated for state-owned vehicles. If parking spaces for these vehicles are not available on the core campus, vehicles must be parked in the Central Motor Pool facility.

**ARTICLE VII
VISITOR**

Section 1.

Visitor is defined as any person other than a student, staff, or faculty member of East Carolina University or their immediate family. Visitors shall comply with the Parking and Traffic Ordinances and shall be responsible for such compliance by operators of their vehicles.

Section 2.

Visitors must display a parking permit while using campus parking spaces. Permits are available from the Department of Parking and Transportation Services to individuals who are not enrolled or employed by the university. The permit shall temporarily register the vehicle and allow parking in specified areas of campus. The Director of Parking and Transportation Services or his/her designee will designate such areas. An appropriate parking fee is charged for parking privileges.

Section 3.

A visitor who has received a campus parking or traffic citation must pay or appeal the fine at the Department of Parking and Transportation Services before leaving campus or within ten (10) business days. Fines not cleared with 10 days will be assessed a \$5.00 late fee and processed as valid citations.

Section 4.

Visitors should be alert to the existing parking regulations established by the Greenville City Council and enforced by the Greenville Police Department for the adjacent off-campus residential areas.

Section 5.

In keeping with Residence Education and University Housing Regulations, visitor parking permits shall not be valid and visitors may not park in the vicinity of the residence hall after 12:00 midnight Sunday through Thursday. Individuals with special parking situations or concerns must receive special permission from the Department of Parking and Transportation Services.

**ARTICLE VIII
ENFORCEMENT**

Section 1.

Drivers not complying with parking and traffic regulations are subject to assessment of the appropriate penalty fees. Penalties are payable in person at the Department of Parking and Transportation Services between 7:30 a.m. and 4:30 p.m., Monday through Friday. A night

deposit facility is available for payments after hours. Penalties may also be paid by mail or online via the ECU Onestop. A \$5.00 late fee is added to each citation if not paid within 10 business days of the date of the citation. The following are violations and penalties as listed in the Ordinance Governing Parking, Traffic, Registration of Motor Vehicles and Collection of parking fines for East Carolina University as adopted by the Board of Trustees:

VIOLATIONS AND PENALTIES

1.	Unregistered vehicle	\$ 35.00
2.	Parking in unauthorized zone	\$ 20.00
3.	Officer's signal disregarded	\$ 35.00
4.	Signs prohibiting parking or stopping disregarded	\$ 25.00
5..	Blocking driveway or service entrance	\$ 25.00
6.	Parking facing the wrong direction	\$ 10.00
7.	License plate illegal, obscured, non-displayed	\$ 35.00
8.	Overtime parking/meter and/or timed area	\$ 15.00
9.	Parking disregarding painted lines	\$ 10.00
10.	Permit not displayed properly	\$ 5.00
11.	Illegal use of a permit, i.e., reproduction, alteration, defacing, or illegally obtaining or using a revoked permit, will result in vehicle being towed, and suspension of parking and driving privileges for one year.	\$ 50.00
12.	Damage to or removal of gates, signs, barricades, and other traffic control devices	\$ 35.00
13.	Failure to report lost or stolen permit	\$ 25.00
14.	Intentionally moving a ticket from one vehicle to another vehicle	\$ 25.00
15.	Bicycle impounded or not registered	\$ 5.00
16.	Operating a motor vehicle on campus after suspension of parking privileges	\$ 50.00
17.	Unauthorized parking in Handicap Zone will result in vehicle being towed	\$ 250.00
18.	Unauthorized parking in a Fire Zone will result in vehicle being towed	\$ 25.00
19.	Impeding traffic will result in vehicle being towed	\$ 25.00
20.	Unauthorized parking of trailer will result in a vehicle being towed	\$ 35.00
21.	No Parking Area	\$ 25.00

University parking citations issued must be paid or appealed to the ECU Parking and Transportation Services. Based on circumstances and severity of the offense, ECU Police may issue uniform state citation for moving violations. The issuance of a state citation requires the operator of the offending vehicle to pay the fine at the Magistrate's Office or to appear in District Court.

ARTICLE IX CITATION APPEAL

Section 1.

In order to provide an adjudication system for students, staff, faculty and visitors of East Carolina University, there shall be a Citation Appeal Board established and administered by the Department of Parking and Transportation Services.

Section 2.

The Citation Appeal Board shall consist of two committees with a maximum of six members per committee. Members shall not currently be serving on the Parking and Transportation Committee. Membership on each of the two committees shall be determined as follows:

- A. One staff member appointed by the Staff Benefits Committee.
- B. One faculty member appointed by the Faculty Senate.
- C. One student member of the SGA Legislature who resides off campus.
- D. One student member of the Residence Hall Association and resides in the residence halls.
- E. One staff member appointed by the Vice Chancellor for Student Life.
- F. One staff/faculty member from the School of Medicine appointed by the Associate Vice Chancellor for Health Sciences.

Section 3.

Any person cited for a violation of the Ordinance may appeal the parking citation to the Citation Appeals Board Coordinator for review. After review of the appeal, the Appeals Coordinator will determine if the parking citation will be administratively adjudicated or presented to the Citations Appeal Board. Appeals and arguments in support of appeals are to be submitted to the Citation Appeals Board in writing. In addition, appellants may personally appear before a committee of the Board, if a written request to appear is submitted with the written appeal. **An appeal must be filed with ECU Parking and Transportation Services within 10 business days of the date of the citation. A student's record will be tagged when a vehicle (for which it is determined that the student is responsible) receives a parking citation. Citations placed under appeal will not impact the student's record until adjudicated by the appeal board. Note: The citation must be paid before a second or subsequent appeals are submitted.** The Citation Appeals Board will consider the written statement of the appellant, relevant documents submitted by the Director of Parking and Transportation Services or his/her designee and the appellant's oral statement if he or she appears. The Citation Appeals Board will document its decisions by written letter addressed to the appellant with a copy to the Director of Parking and Transportation Services or his/her designee. The decisions of the Citation Appeals Board are final except as provided in Section 4.

Section 4.

The Director of Transportation Services or his/her designee shall have the authority to review any citation issued by a parking control officer for violation of this ordinance. The Director shall be empowered to void or adjust the citation as circumstances merit.

Section 5.

An individual is limited to four appeal opportunities per academic year. If an individual does not use all four appeals, the appeals do not roll over into the next academic year.

Once the first appeal opportunity has been used, all other citations to be appealed must be paid PRIOR to the appeal being submitted. If an individual tries to submit a second, third, or fourth appeal without paying the citation, the appeal will not be processed.

All appeals must be submitted within ten (10) business days of the date of the citation. Appeals received after this time will not be considered.

**ARTICLE X
PARKING METERS**

Section 1.

In the parking meter zones, the Director of Parking and Transportation Services or his/her designee shall be responsible for the installation of parking meters upon the curb or sidewalk immediately adjacent to the parking space provided. The Director of Parking and Transportation Services or his/her designee shall be responsible for the regulation, control, operation, maintenance, and use of such parking meters. Each device shall display a signal showing legal parking upon the deposit of the appropriate coin or coins, lawful money of the United States of

America, for the period of time prescribed by the meter. Each device shall indicate by a proper visible signal that the lawful parking period has expired. Vehicles exceeding the legal time limit shall be subject to the appropriate penalty. Vehicles exceeding the legal time limit by more than one hour may be towed and impounded at the owner's expense and reasonable towing and impounding fees charged. Whenever a vehicle is towed, the provisions of Article 7A of Chapter 20 of the General Statutes shall apply.

Section 2.

When any vehicle is to be parked in a metered parking space, the operator of such vehicle shall upon entering the metered parking space immediately deposit, in a manner required by the directions on the meter and in the appropriate meter, the proper coin of the United States of America. Upon the correct deposit of the coin, the metered parking space may be lawfully occupied by the vehicle during the period of time indicated on the meter. A metered parking space is not considered a legal parking space if the parking meter is inoperative for whatever reason including, but not limited to, being jammed by non-acceptable coinage or a foreign object.

Section 3.

No person shall deposit or attempt to deposit in any parking meter items other than coins of the United States.

Section 4.

No person shall deface, injure, tamper with, open or willfully break, destroy or impair any parking meter.

Section 5.

Enforcement hours for parking meters are displayed inside the parking meter head or are indicated by signage on the meter itself.

Section 6.

Parking meters found not operational are to be reported to the Department of Parking and Transportation Services as soon as discovered.

Section 7.

A metered parking space is not considered a legal parking space if the parking meter is inoperative for whatever reason including, but not limited to, being jammed by non-acceptable coinage or foreign object.

**ARTICLE XI
BICYCLES**

Section 1.

North Carolina motor vehicle laws consider a bicycle to be a motor vehicle insofar as the nature of the vehicle permits. Traffic regulations must be obeyed by bicycle riders. Traffic citations will be issued to operators of bicycles violating traffic regulations.

Section 2.

Trick riding of bicycles as defined in Article 1, Section 1 is prohibited.

Section 3.

Bicycles parked or operated on the East Carolina University campus shall be registered with the Department of Parking and Transportation Services and display a bicycle registration permit. All bicycles found on campus in violation of this section will be impounded until proof of ownership is determined or abandoned more than 30 days. An appropriate fee may be collected by the Department of Parking and Transportation Services before an impounded bicycle is released to the owner.

Section 4.

Bicycles will not be parked inside administrative or classroom buildings, in stairwells or hallways of residence halls, on sidewalks, ramps, or outside stairways. Bicycles may not park in areas other than those specifically designated for bicycle parking. Agents authorized by the Director of

Parking and Transportation Services or his/her designee may use force to remove and impound all bicycles found in violation of the Article.

Section 5.

Unregistered bicycles parked on campus will be considered to be abandoned. They will be impounded and disposed of in accordance with North Carolina State Statutes.

Section 6.

Bicycles will not be operated on the sidewalks of East Carolina University. Bicycles will not be operated in excess of 15 miles per hour and operators will observe and comply with traffic regulations.

Section 7.

Per Article IV Section 2. motor scooters and mopeds must park in spaces and zones specifically designated as Motorcycle Parking Only.

**ARTICLE XII
PROHIBITED USE OF STREETS**

Section 1.

No person, firm or corporation shall use the streets, roadways, alleys, driveways, sidewalks, parking lots or parking areas of the University for the purpose of advertising or to convey any non-commercial message without approval of the Dean of Students who shall inform the Department of Parking and Transportation Services of such action.

Section 2.

No person, firm, or corporation shall use the streets, roadways, alleys, driveways, sidewalks, parking lots or parking areas on the campus of the university for the purpose of selling or offering for sale any article, commodity or service. This section shall not prohibit the sale or delivery of goods to the university by duly authorized vendors.

Section 3.

The Director of Parking and Transportation Services or his designee shall have the authority to close any street, roadway, alley, driveway, parking lot, or parking area on the campus of the university when it shall appear necessary. When proper signs, barriers, or obstructions have been erected to give notice thereof, no person shall drive into that area or upon such street, roadway, alley, driveway, parking lot or parking area.

Section 4.

No person shall load or litter material on any street, roadway, alley, driveway, sidewalk, parking lot or parking area of the campus of the university, or on any place where such matter may be blown, washed, or fall upon any such street, roadway, alley, driveway, sidewalk, parking lot or parking area. This section shall not prohibit any construction or maintenance work. When in the opinion of the Director of Parking and Transportation Services or his/her designee, this material

shall be deemed health impairing or dangerous to the public safety, the person who deposited the material shall be fined.

ARTICLE XIII PUNISHMENT

Section 1.

Violations of these regulations shall result in civil penalties in accordance with the schedule promulgated in Article VIII. In addition, administrative sanctions specified in this ordinance may be imposed.

ARTICLE XIV USE OF FUNDS

Section 1.

Funds which accrue from vehicle registration and parking meters shall be used for administrative and enforcement costs; for developing, maintaining and supervising parking areas and facilities; for securing revenue bonds for parking facilities; and for other purposes and equipment deemed necessary to carry out the parking traffic program at the University. Fine revenue collected is split 80% & 20%, 80% of collected fine revenue is sent to a general fund for the Pitt County School System. The remaining 20% is used by ECU Parking and Transportation Services.

ARTICLE XV DEPARTMENT OF PARKING & TRANSPORTATION SERVICES

Section 1.

The Department of Parking and Transportation Services shall be responsible for the registration and identification of all vehicles operated by staff, faculty, student, and visitors who park on university property. The department shall have the responsibility to assist the university community with planning and management of guest/conference parking and special event parking.

Section 2.

The Department of Parking and Transportation Services shall be responsible for enforcement of university parking and traffic regulations that supplement North Carolina motor vehicle laws, and for the collection of parking fines incurred when violations of the regulations occur.

Section 3.

The Department of Parking and Transportation Services shall be responsible for all parking facilities, parking signs, devices, and equipment.

Section 4.

The Director of Parking and Transportation Services shall be responsible for the administrative functions of the Department of Parking and Transportation Services.

**ARTICLE XVI
SKATEBOARDS, ROLLER-SKATES AND IN-LINE SKATES**

Section 1.

Skateboards, roller-skates and in-line skates may be used as a form of point-to-point transportation on sidewalks and in parking lots on campus. **The use of skateboards, roller-skates, and in-line skates is prohibited in all other areas of the campus including but not limited to steps and handrails, flower planters, brick patios, sit walls, curbs and benches, the inside of buildings and streets.**

Section 2.

Trick riding of skateboards, roller-skates, and in-line skates as defined in Article 1, Section 1 is prohibited.

Section 3.

Persons operating or using skateboards, roller-skates, or in-line skates must yield the right-of-way to pedestrians and persons in wheelchairs. No person shall operate or use a skateboard, roller-skates, or in-line skates in a manner or under any condition which interferes with pedestrian travel or endangers the safety or property of persons.

Approved by: Board of Trustees

Date: _____