

## **Emergency Operations Plan (EOP)**

### **Summary**

The East Carolina University Emergency Operations Plan (EOP) serves as an all-hazard comprehensive emergency management plan. The EOP is built upon scalable, flexible, and adaptable coordinating systems to align key roles and responsibilities across the university when an emergency occurs.

The EOP procedures are designed to protect the lives of students, faculty, staff, and visitors and to protect university property through the effective use of university and external resources. The plan describes both authorities and practices for managing and coordinating the response to incidents that range from the serious but isolated, to large-scale incidents and natural disasters.

### **Purpose**

The purpose of the EOP is to establish a comprehensive, all-hazards approach to managing disasters and emergencies at ECU across a spectrum of activities including preparedness, response, recovery, and mitigation.

The EOP establishes policies, procedures, and organizational structure for response to emergencies or disasters that may cause a significant disruption of the functions of all or portions of the university. The plan describes the duties, roles and responsibilities of university departments and individuals in a disaster or emergency.

### **Scope**

The EOP is designed to address natural and technological hazards that could adversely affect the university. It covers the full range of complex and constantly changing requirements in anticipation of, or in response to, threats of actual disasters and emergencies. The EOP also provides the basis to initiate long-term recovery and mitigation activities.

The plan is applicable to all ECU departments and individuals that may be requested to provide assistance or conduct operations in the context of actual or potential emergencies or disasters at ECU. It describes the fundamental policies, strategies, and general concept of operations to be used to control the emergency or disaster from its onset through the recovery phase.

### **Authorities**

The EOP is based on the foundations of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act) and Homeland Security Presidential Directive - 5 (HSPD-5). Other guidance documents from the Federal Emergency Management Agency, Department of Homeland Security, North Carolina Division of Emergency Management, and the University of North Carolina General Administration are also utilized.

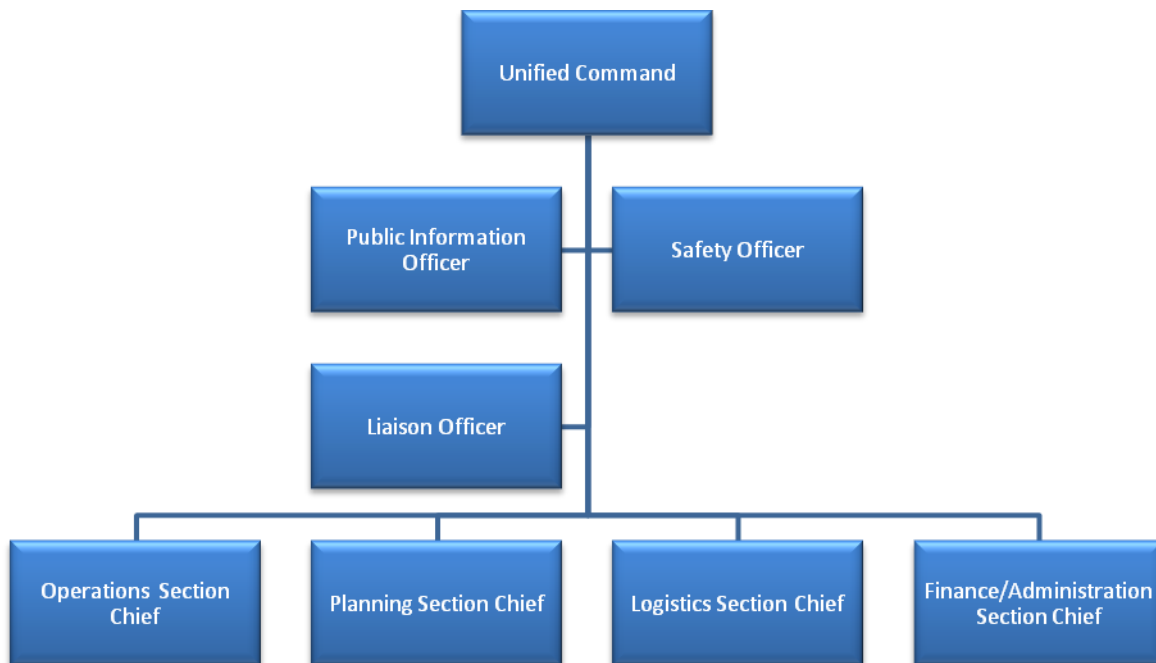
Each university department should take the necessary actions to implement the EOP by developing written internal procedures that detail support required by the plan and then maintaining preparedness to put the plan into action. The university is further committed to carrying out the training, exercises, and plan maintenance needed to support the plan.

### **Emergency Operations Plan Organization**

The EOP contains fundamental elements that follow the format of the National Response Framework and many other institutions within the University of North Carolina system.

## The Base Plan

The base plan describes the structure and process through an all-hazards planning approach, based on an emergency incident or disaster of any magnitude or geographic size. The base plan provides general guidance for primary university resources and outlines the procedures for such major tasks as notification, organizational structure, and emergency operations center coordination.



## Emergency Support Functions (ESFs)

Emergency Support Functions (ESFs) are based on models developed in the National Response Framework and adapted for the specific functions necessary at ECU. These annexes provide directions for specific functions during preparedness, response, and recovery phases of an emergency incident or natural disaster. These annexes do not address specific emergency incidents or natural disasters, but rather provide a general framework that may be adapted for emergency operations during any type of incident.

## Hazard-Specific Annexes (HSAs)

Certain hazards present a greater risk or vulnerability for the university and should have specific plans for such hazards, such as a fire, severe winter weather or hazardous materials (HazMat) incident.

## Appendices

Checklists, maps, resource lists, or other documents not critical to the EOP may be attached as appendices.

Distribution of the EOP is restricted. If you require a copy of the EOP, contact Environmental Health and Safety.

**Please Note:** Emergency response plans adopted by a constituent institution of The University of North Carolina, a community college, or a public hospital as defined in G.S. 159-39 and the records related to

the planning and development of these emergency response plans are not public records as defined by G.S. 132-1 and shall not be subject to inspection and examination under G.S. 132-6. (2001-500, s. 3.1.)